

2021		JOB POSTING		
Building	Class.	Brief Description of Duties	Hrs/Wk	Rate
		<p>Note: Job duties are not limited to the descriptions above; may include other duties. Jobs require that you be able to lift 40 lbs., stand on feet all day and work in hot &amp; cold temps.</p>		
MassArt Eat Cafe	Cashier	<p>Maintains proper security of cash at all times.</p> <p>Understands and follows Sodexo cash-handling policies and procedures. May also be required to prepare for service before the meal and clean the dining room after the meal (wiping tables, vacuuming the floor, cleaning chairs, ensuring the acceptable appearance of the dining area). May set up and stock the beverage area, grab and go items, service ware and condiments or other assigned areas.</p> <p>Attends all allergy and foodborne illness in-service training. Complies with all Sodexo HACCP policies and procedures. May perform other duties and responsibilities as assigned.</p>	FT	\$ 18.05
Tessie's Convenience Store	Cashier	<p>Maintains proper security of cash at all times.</p> <p>Understands and follows Sodexo cash-handling policies and procedures. May also be required to prepare for service before the meal and clean the dining room after the meal (wiping tables, vacuuming the floor, cleaning chairs, ensuring the acceptable appearance of the dining area). May set up and stock the beverage area, grab and go items, service ware and condiments or other assigned areas.</p> <p>Attends all allergy and foodborne illness in-service training. Complies with all Sodexo HACCP policies and procedures. May perform other duties and responsibilities as assigned.</p>	FT	\$ 18.05
Tessie's Convenience Store	Receiver	<p>Fills orders, issues supplies from stock and rotates stock to ensure freshness.</p> <p>Utilizes in-house inventory tracking system. Receives, lifts, moves, stores, issues, counts, sorts, weighs and verifies items on requisitions or invoices. Must be able to work nights, weekends and some holidays. Ability to work a flexible schedule helpful. May perform other duties and responsibilities as assigned.</p>	FT	\$ 19.10
MassArt Eat Cafe	Grill Cook	<p>Prepares, seasons and cooks meats and vegetables using skill in frying, grilling and sautéing.</p> <p>Ability to work under pressure in fast paced environment Must be able to read and follow a recipe unsupervised Good working knowledge of food preparation. Requires familiarity of kitchen equipment. Must be able to work nights, weekends and some holidays. May perform other duties and responsibilities as assigned.</p>	FT	\$ 19.60
Einstein's	Prep Cook/Cook I	<p>Complies with all Sodexo HACCP policies and procedures.</p> <p>Good working knowledge of food preparation. Must be able to work nights, weekends and some holidays. Prepares foods under direct supervision or instruction by operating a variety of kitchen equipment to measure and mix ingredients, washing, peeling, cutting and shredding fruits and vegetables, and trimming and cutting meat, poultry or fish for culinary use. Complies with all company safety and risk management policies and procedures May receive inventory, move and lift foodstuffs and supplies and prepare meals for customers requiring special diets. May perform other duties and responsibilities as assigned.</p>	FT	\$ 18.80
Einstein's	Barista I	<p>May operate a cash/credit card/electronic payment register.</p> <p>Customer Service related work experience. Must be able to work nights, weekends and some holidays. Greets customers, take orders, mixes and serves hot and cold beverages such as coffee, espresso, cappuccino, café latte, tea, chai, fruit blend drinks, etc. while considering customer specifications. Complies with all Sodexo HACCP policies and procedures. May perform other duties and responsibilities as assigned.</p>	FT	\$ 18.30
Einstein's	Cashier-Food Service Worker	<p>Understands and follows Sodexo cash-handling policies and procedures.</p> <p>Cleans and sanitizes workstations, counters, steam tables and other equipment. Brews coffee and tea. May be required to restock other beverage areas.</p> <p>May maintain inventory, stock, and requisitions as well as complete assigned tasks from management every day.</p> <p>Must be able to work nights, weekends and some holidays. May perform other duties and responsibilities as assigned.</p>	FT	\$ 18.05
Einstein's	Baker I	<p>Basic food handling skills.</p> <p>Complies with all Sodexo HACCP policies and procedures. Follows recipes and/or product directions to prepare items from scratch such as breads, rolls, muffins, biscuits, etc. Maintains a professional relationship with all coworkers, vendor representatives, supervisors, managers, customers, and client representatives. Must be able to work nights, weekends and some holidays. May perform other duties and responsibilities as assigned.</p>	FT	\$ 19.40